

# ATTENTION!

## PROVIDERS OF CIVIL LEGAL SERVICES TO VICTIMS OF FAMILY VIOLENCE

Grant Funds for FY 2016

**Funds to be distributed:** \$2,260,737\*  
**Application Deadline:** May 21, 2015

During the Second Term of the 2014-2015 Regular Session, the Georgia General Assembly appropriated funds to the Judicial Council of Georgia for a grant to provide civil legal services to victims of family violence. The Judicial Council has adopted general guidelines to govern the granting of these funds. It has also delegated to its Judicial Council Domestic Violence Committee the duty of accepting and evaluating grant applications and awarding the grant.

The Judicial Council Domestic Violence Committee plans to award these funds starting July 1, 2015. Seventy-five percent (75%) of the grant money will be awarded pursuant to the poverty population in Georgia based on the most current estimates from the U.S. Census Bureau. Twenty-five percent (25%) of the grant money will be awarded to special needs categories. Grant proposals will be considered from non-profit providers of legal services to victims of family violence in Georgia. Providers may apply for funds from both categories.

The full description of the grant program and the formula to calculate the poverty population grant amount are attached and we urge you to read them before applying. Applications should include the following:

Cover page: The cover page for your application should include the title of the program, the name and address of the agency submitting the application, the name and address of the agency contact person, the amount requested, the agency's tax ID number, and the month the agency's fiscal year ends.

Introduction: A description of the agency and the establishment of eligibility for applying for and carrying out the grant.

Grant Narrative: The application must describe exactly how the agency will implement and address specific grant requirements (i.e., special need categories). The grant narrative (including the introduction and evaluation) should be no more than 8 double-spaced pages with one-inch margins. Pages should be numbered. The type-size must be at least 12 point.

Evaluation: The application should describe exactly how the activity and its effectiveness will be monitored, measured, and reported. No grants will be made unless the Committee

\*Specific amount contingent on the Georgia Legislature's funding for Fiscal Year 2016 and the Judicial Council Budget Committee recommendations.

has approved the evaluation process. *Grantees will be required to report to the Administrative Office of the Courts every 6 months detailing how the grant funds were specifically used to assist victims throughout Georgia. Grantees will also be required to track and report the number of divorces they provide using other funding sources, including the number of divorces provided to domestic violence victims. The required reporting form is supplied by the Administrative Office of the Courts and will be posted at [www.georgiacourts.gov](http://www.georgiacourts.gov)*

**Budget:** The application should include a budget narrative and budget for the grant. The budget should list the amount requested, the category (i.e., personnel, supplies), how the budget will be managed, any in-kind contributions to the program, and define direct and indirect costs. The budget narrative should explain each line item of the budget. If the agency previously received a grant from the Committee, any outstanding balance should be indicated. Furthermore, the agency's total budget and other sources of funding should be listed.

**Letters of Support:** The agency must submit letters of support and cooperation with the application. These letters may be from local programs which provide services for victims of domestic violence to battered women, children, and the elderly. Letters from judges and members of the General Assembly are also helpful.

**Non-profit Status:** Agencies must attach a copy of the IRS letter indicating non-profit status, a statement indicating that they are registered and in good standing with the State of Georgia for 2015, and utilize E-Verify.

**Submission:** Applications should be electronically transmitted as a PDF file to Cynthia H. Clanton, General Counsel at [Cynthia.clanton@georgiacourts.gov](mailto:Cynthia.clanton@georgiacourts.gov) or mailed to the following address: Judicial Council/Administrative Office of the Courts of Georgia, Cynthia H. Clanton, General Counsel, 244 Washington Street, SW, Suite 300, Atlanta, GA 30334-5900.

**Deadline:** Applications and attachments must be electronically transmitted or postmarked no later than **May 21, 2015**. Award announcements will be made before July 1, 2015. Award funds will be disbursed as soon as possible thereafter.

***Please note:*** Grant funds are appropriated by the State of Georgia and award amounts are subject to change, without prior notice, based on state budget cuts.

If you have questions, please call or email Cynthia Clanton at 404-656-6692 or [Cynthia.clanton@georgiacourts.gov](mailto:Cynthia.clanton@georgiacourts.gov) . Thanks and good luck!

## Attachments

\*Specific amount contingent on the Georgia Legislature's funding for Fiscal Year 2016 and the Judicial Council Budget Committee recommendations.

**DESCRIPTION OF GRANT PROGRAM  
OFFICIAL COMPILATION OF THE RULES AND REGULATIONS  
OF THE STATE OF GEORGIA  
OFFICE OF THE SECRETARY OF STATE**

**I. Name of Grant Program:** Legal Assistance to Families Victimized by Domestic Violence Project (Short name: Legal Assistance Project).

**II. Legal Authority:** O.C.G.A. §15-5-24 and Supreme Court of Georgia Order of January 15, 1981 relating to the duties of the Administrative Office of the Courts.

**III. Definition:** This is a statewide project designed to provide civil legal services to all persons, adults, and children, victimized by or under the direct threat of domestic violence.

**IV. Scope:** Domestic violence is endemic throughout the nation and in Georgia. In 2012, Georgia law enforcement officers responded to 72,870 domestic violence incidents. Domestic violence shelters refer more than 10,000 victims of domestic violence to legal service agencies each year. Other legal resources are inadequate to meet the serious needs of these families. This project provides a framework under which Georgia's non-profit legal services programs can serve approximately 5,000 victims of domestic violence per year.

**V. Purpose:** The purpose of this program is to provide legal assistance to persons victimized or threatened by domestic violence with related legal programs. Such legal assistance helps with immediate needs through protective orders or orders for custody and child support, and also includes legal assistance with such issues as access to credit and bank accounts, housing, public benefits, employment and other consumer and financial problems that must be resolved to achieve safety, stability and economic security.

**A. Eligible Services**

This project focuses on providing direct services to victims in two major areas of need by:

1. Providing legal services related to domestic violence, child custody and family support; and
2. Providing legal services related to the family's economic security and stability, including housing issues, job related problems, problems with access to education, and health care.

## B. Excluded Services

Certain services are specifically excluded from this program. Excluded services are:

1. Class action suits;
2. Criminal defense;
3. Deportation proceedings;
4. Divorce proceedings;
5. Initial Temporary Protective Orders;
6. Juvenile delinquency;
7. Matters to be adjudicated in courts outside of Georgia; or
8. Other client-initiated proceedings not related to the safety, stability, or economic security of the victim or the victim's family.

## C. Eligible Clients

Victims or persons under the threat of domestic violence who have no reasonable access to resources that may be used for legal services are eligible. Evidence of violence or the threat of violence shall be reasonably demonstrated, but may also be shown by the following:

1. A protective order issued by a court of competent jurisdiction;
2. A referral from domestic violence programs and programs for children and the elderly; or,
3. A warrant or police report indicating an incident involving domestic violence.

## D. Eligible Grantees

1. Eligible grantees for these funds are non-profit corporations registered and in good standing with the State of Georgia with at least two years experience providing civil legal services in the State.
2. Recipients must also demonstrate that they have the personnel and the expertise necessary to deliver the services required, that their service delivery structure can adequately provide coverage throughout the geographical area for

which the services are proposed, and that they have sufficient administrative record keeping capabilities to fulfill reporting requirements necessary for the evaluation of these projects.

3. Community partnerships are critical to achieving success with this program. The applicants must show community support and the support and cooperation of local domestic violence programs. Letters of support or other evidence establishing this relationship should accompany applications.

VI. General Terms and Conditions: Grants will be awarded for a one-year term. Each of Georgia's forty-nine circuits will be included. The amount available for distribution to grantees may change each year based on the amount appropriated to the Administrative Office of the Courts/Judicial Council and the cost of the administrative oversight of these funds. The grant awards are generally announced in July.

VII. Criteria for the Award of Grants: The total poverty population resident in each county served by the grant recipient will be considered. This number is based on the most current estimates from the U. S. Census Bureau. In no event shall a grantee provide free legal services to a client whose income exceeds 200% of the federal poverty guidelines. Special need categories (such as homelessness, rural counties with fewer than 10 attorneys, or regional areas or counties with a disproportionately high rate of death from domestic violence<sup>1</sup>) will also be considered.

VIII. Directions and Deadlines for Application: Applications for grant funds must be emailed to the Administrative Office of the Courts, Cynthia Hinrichs Clanton, General Counsel at [cynthia.clanton@georgiacourts.gov](mailto:cynthia.clanton@georgiacourts.gov) . The application deadline is in May of the year that funds are appropriated.

Comments may be submitted to the Administrative Office of the Courts, attention Cynthia Hinrichs Clanton at 404-656-6692 or [cynthia.clanton@georgiacourts.gov](mailto:cynthia.clanton@georgiacourts.gov) .

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<sup>1</sup> GEORGIA COMM'N ON FAMILY VIOLENCE, GEORGIA STATE PLAN FOR ENDING FAMILY VIOLENCE, at iv-v, 61-62 (December 2012), available at <http://www.gcfv.org/>.

## LEGAL SERVICES TO VICTIMS OF DOMESTIC VIOLENCE GRANT

### FORMULA TO CALCULATE POVERTY POPULATION GRANT AMOUNT

Total poverty population in county(ies) served by grant applicant ÷  
Total persons in poverty in Georgia (see poverty population estimates chart) = % of persons in poverty in the  
county(ies).

Allocated grant amount × % of persons in poverty in the county(ies) = Amount allowed under grant formula

Example: Domestic Violence Shelter serves Glynn and McIntosh counties

Glynn county poverty population = 15,148

McIntosh county poverty population = 2,084

Total poverty population in county(ies) served by grant applicant: 17,232

$17,232 \div 1,736,680$  (total persons in poverty in GA) = .0099224

$.0099224 \times \$1,695,553$  (75% of total available grant amount) = \$16,824 (rounded)

**Note:** 75% of the available grant funds are used for awards based upon the poverty population estimates. The total amount of the available grant is \$2,260,737 and 75% is \$1,695,553 (the remaining \$565,184 is awarded to grantees serving special need categories). See the grant notice for more information or contact Cynthia Clanton at [Cynthia.clanton@georgiacourts.gov](mailto:Cynthia.clanton@georgiacourts.gov) or 404-656-6692.

Georgia Poverty Population Estimates

COUNTY	Below Poverty Level	COUNTY	Below Poverty Level	COUNTY	Below Poverty Level	COUNTY	Below Poverty Level	COUNTY	Below Poverty Level
Appling County, Georgia	4,101	Dade County, Georgia	2,448	Jefferson County, Georgia	5,073	Richmond County, Georgia	48,412		
Atkinson County, Georgia	2,671	Dawson County, Georgia	3,430	Jenkins County, Georgia	2,503	Rockdale County, Georgia	12,473		
Bacon County, Georgia	2,031	Decatur County, Georgia	7,167	Johnson County, Georgia	2,006	Schley County, Georgia	1,114		
Baker County, Georgia	1,073	DeKalb County, Georgia	130,160	Jones County, Georgia	4,699	Screven County, Georgia	3,795		
Baldwin County, Georgia	12,514	Dodge County, Georgia	3,829	Lamar County, Georgia	3,202	Seminole County, Georgia	2,268		
Banks County, Georgia	3,047	Dooly County, Georgia	3,525	Lanier County, Georgia	2,636	Spalding County, Georgia	13,491		
Barrow County, Georgia	9,518	Dougherty County, Georgia	28,313	Laurens County, Georgia	11,617	Stephens County, Georgia	4,923		
Bartow County, Georgia	16,996	Douglas County, Georgia	21,227	Lee County, Georgia	3,062	Stewart County, Georgia	1,558		
Ben Hill County, Georgia	6,556	Early County, Georgia	3,324	Liberty County, Georgia	11,687	Sumter County, Georgia	9,693		
Berrien County, Georgia	4,246	Echols County, Georgia	1,270	Lincoln County, Georgia	2,071	Talbot County, Georgia	1,450		
Bibb County, Georgia	37,039	Effingham County, Georgia	5,877	Long County, Georgia	2,895	Taliaferro County, Georgia	523		
Bleckley County, Georgia	2,665	Elbert County, Georgia	4,010	Lowndes County, Georgia	25,952	Tattall County, Georgia	5,579		
Brantley County, Georgia	4,010	Emanuel County, Georgia	6,396	Lumpkin County, Georgia	5,228	Taylor County, Georgia	2,343		
Brooks County, Georgia	3,756	Evans County, Georgia	2,861	McDuffie County, Georgia	4,724	Telfair County, Georgia	3,835		
Bryan County, Georgia	3,641	Fannin County, Georgia	5,376	McIntosh County, Georgia	2,084	Terrell County, Georgia	2,813		
Bulloch County, Georgia	20,708	Fayette County, Georgia	8,138	Macon County, Georgia	3,791	Thomas County, Georgia	11,588		
Burke County, Georgia	7,680	Floyd County, Georgia	19,343	Madison County, Georgia	4,980	Tift County, Georgia	10,878		
Butts County, Georgia	3,051	Forsyth County, Georgia	13,836	Marion County, Georgia	1,758	Toombs County, Georgia	7,243		
Calhoun County, Georgia	1,972	Franklin County, Georgia	4,024	Meriwether County, Georgia	4,449	Towns County, Georgia	1,593		
Camden County, Georgia	7,651	Fulton County, Georgia	161,757	Miller County, Georgia	1,354	Treutlen County, Georgia	1,642		
Candler County, Georgia	2,762	Gilmer County, Georgia	6,046	Mitchell County, Georgia	5,528	Troup County, Georgia	15,600		
Carroll County, Georgia	20,274	Glenn County, Georgia	641	Monroe County, Georgia	3,259	Turner County, Georgia	1,833		
Catoosa County, Georgia	8,926	Glynn County, Georgia	15,148	Montgomery County, Georgia	2,023	Twiggs County, Georgia	2,500		
Charlton County, Georgia	2,285	Gordon County, Georgia	11,415	Morgan County, Georgia	2,716	Union County, Georgia	3,708		
Chatham County, Georgia	49,959	Grady County, Georgia	7,443	Murray County, Georgia	8,755	Upson County, Georgia	5,407		
Chattahoochee County, Georgia	1,101	Greene County, Georgia	3,547	Muscookee County, Georgia	35,819	Walker County, Georgia	11,157		
Chattooga County, Georgia	5,706	Gwinnett County, Georgia	113,986	Newton County, Georgia	15,051	Walton County, Georgia	11,494		
Cherokee County, Georgia	21,292	Habersham County, Georgia	8,415	Oconee County, Georgia	3,069	Ware County, Georgia	8,111		
Clarke County, Georgia	39,692	Hall County, Georgia	33,538	Oglethorpe County, Georgia	2,396	Warren County, Georgia	1,774		
Clay County, Georgia	1,368	Hancock County, Georgia	2,323	Paulding County, Georgia	16,303	Washington County, Georgia	4,852		
Clayton County, Georgia	61,713	Haralson County, Georgia	6,403	Peach County, Georgia	6,133	Wayne County, Georgia	6,345		
Clinch County, Georgia	1,936	Harris County, Georgia	2,542	Pickens County, Georgia	3,457	Webster County, Georgia	620		
Cobb County, Georgia	88,408	Hart County, Georgia	6,255	Pierce County, Georgia	3,808	Wheeler County, Georgia	1,323		
Coffee County, Georgia	9,572	Heard County, Georgia	2,813	Pike County, Georgia	1,950	White County, Georgia	5,400		
Colquitt County, Georgia	11,965	Henry County, Georgia	22,834	Polk County, Georgia	9,528	Whitfield County, Georgia	20,716		
Columbia County, Georgia	10,571	Houston County, Georgia	21,483	Pulaski County, Georgia	1,608	Wilcox County, Georgia	1,957		
Cook County, Georgia	3,889	Inwin County, Georgia	1,872	Putnam County, Georgia	2,934	Wilkes County, Georgia	2,746		
Coweta County, Georgia	16,305	Jackson County, Georgia	9,540	Quitman County, Georgia	632	Wilkinson County, Georgia	2,008		
Crawford County, Georgia	2,568	Jasper County, Georgia	2,955	Rabun County, Georgia	3,468	Worth County, Georgia	4,337		
Crisp County, Georgia	7,168	Jeff Davis County, Georgia	3,648	Randolph County, Georgia	1,826				
Source: U. S. Census Bureau, 2009 - 2013 American Community Survey 5-Year Estimates, Table S1701, Poverty Status in the Past 12 Months									
								Total:	1,736,680