

CERTIFICATE OF SERVICE
Supplement 3

INSTRUCTIONS

I. Specific Instructions

This form is to be used when:

1. a party, or counsel for a party, serves other litigants with pleadings; or
2. when court personnel serve litigants with documents.

II. General Instructions

General instructions applicable to all Georgia Probate Court Standard Forms are available in each probate court, labeled GPCSF 1.

IN THE PROBATE COURT
COUNTY OF _____
STATE OF GEORGIA

IN RE: ESTATE OF _____)
)
) **ESTATE NO.** _____
DECEASED/MINOR/ADULT WARD/)
ALLEGED INCAPACITATED ADULT)

CERTIFICATE OF SERVICE AS TO PETITION

[Name of Petition]

I certify that I have on this date mailed (unless otherwise noted below) in an envelope with proper postage affixed thereto for first-class delivery a copy of _____

[List documents to be served]

to the following person(s) at the address(es) listed below:

This _____ day of _____, 20____.

Signature (Pro Se Party) (Attorney)
(Clerk/Deputy Clerk of the Probate Court)

Printed Name